

# PROJECT REPRESENTATIVE'S DAILY REPORT

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 Report No. 253  
 Date: 2015-08-20  
 Day: Thursday

**Architect:** Kang Associates

**Project:** Renovation and Addition to Tewksbury Town Hall

**OPM:** CBI Consulting Inc. **Clerk of the Works:** Jeff Barnes

**Contractor:** G.V.W., Inc.

**Weather:** 7:30 am: cloudy      **Noon:** partly sunny      **3:00 pm:** mostly sunny  
**Temperature:** 7:30 am: 74°      **Noon:** 83°      **3:00 pm:** 84°

**Superintendent:** Vinnie Bomal

PERSONNEL COUNT	Spec Section	Contractor	Trade	Foreman	Journeymen	Helpers	Total
General Contractor:	Div. 06	GVW	Carpentry	2	2	0	4
	Div. 04		Masonry	1	0	0	1
	09 90 00		Paint/Plaster	1	0	0	1
	02 41 19		Labor	1	0	0	1
	Div. 31		Site Work	2	1	1	4
	Div. 05		Misc. Metals	0	0	0	0
	Div. 03		Concrete	0	0	0	0
	09 51 23		Drop Ceiling	0	0	0	0
	09 30 00		Tiling	0	0	0	0
Subcontractors:	26 00 00	Griffin Electric	Electrical	1	1	0	2
	22 00 00	Lapan Mechanical	Plumbing	0	0	0	0
	07 31 00 07 53 00 07 61 19	Meadows Construction	Roofing	0	0	0	0
	Div. 23	Ambient Temp. Corp.	HVAC	1	1	0	2
	Div. 21	Encore Fire Protection	Fire Suppression	1	0	0	1
	13 27 16	Fire Lock	Modular Fire Vault	0	0	0	0
	Div. 14	United Elevator	Elevator	1	1	0	2
	08 12 00 08 14 00 08 14 23	TCI	Doors	0	0	0	0
Total:				11	6	1	18

## DAILY REPORT

### Activities Today:

- 1) Carpentry: flashing window opening; starting to install store front assembly; installing window in nurse's office
- 2) Labor: assisting trades; general site cleaning
- 3) Site Work: continuing with rough grading of the site and clearing site; continuing with granite curb installation
- 4) Paint/Plaster: painting dentals on fascia on north, south and east elevations; taping and mudding sheetrock joints around lobby door
- 5) Electrical: continuing with finish work; installed exterior light
- 6) Masonry: working on the brick veneer and infill at the removed entryway on the south elevation of the basement at the nurses' office.
- 7) Elevator: continuing with elevator installation
- 8) HVAC: continuing with grill installation; continuing with condensate piping
- 9) Fire Suppression: continuing with dry system work in the attic

# PHOTO INDEX



Photo showing painter working on the dentals along the east elevation.



Photo showing painter working on the south elevation later in the day.



Photo showing mason working on the window opening for the nurse's office.



Photo showing storefront units being assembled.

	<p>Photo showing storefront units in place.</p>
	<p>Photo showing work crew continuing with curb installation.</p>
	<p>Photo showing electrician working in the mechanical room installing fire alarm wiring.</p>
	<p>Photo showing additional site clearing in progress.</p>

Copies to: **Richard Montuori, Town of Tewksbury**  
**Ed Johnson, Town of Tewksbury**  
**Steve Sadwick, Town of Tewksbury**  
**Wayne Lawson, CBI**

**Jenne dos Santos, CBI**  
**Kaffee Kang, Kang Architects**  
**Jennifer Pincus, Kang Architects**  
**Bob Harukewicz, GVW Inc.**